



## Rotterdam Convention: Annual Export Authorisation

### IMPORTANT INFORMATION

- Your personal details are protected by law, including the Privacy Act 1988. Important information about how we handle your personal details is in our privacy statement at [www.industrialchemicals.gov.au/privacy](http://www.industrialchemicals.gov.au/privacy). You should read and understand this information before completing this form.
- This form is used to determine if we can grant an annual authorisation to export banned or severely restricted chemicals subject to section 74 of the Industrial Chemicals (General) Rules 2019.
- Giving false or misleading information is a serious offence. We may pass on the information in this form to other agencies as authorised or required by law.
- We are unable to process this form until we receive full payment via AICIS Business Services.
-  You must attach a current safety data sheet and label in one or more of the official languages of the importing Party.

**Please allow 10 working days for processing. Use BLOCK LETTERS.**

### Section 1: Exporter's details

Company name **OR** first name and last name:

First name	Last name

ABN (if applicable):

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Address:

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Town / suburb:

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State:

Postcode:

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Phone:

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Email:

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AICIS registration number (if applicable):

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### Section 2: Importer's details

Company name **OR** first name and last name:

First name	Last name

Company contact (if applicable):

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Address:

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Town / suburb:

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State / province:

Post / Zip code:

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Country:

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Phone:

Area code	
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Email:

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### Section 3: Annual export authorisation application

Select the type of annual export authorisation you are applying for: (required)

#### Category A

- ☐ **Export Authorisation #1:**  
An Australian business exporting a banned or severely restricted chemical to a destination country that is a Party to the Rotterdam Convention, and it has provided an import response to the chemical. The business can meet the conditions of the import response.

#### Category B

- ☐ **Export Authorisation #2:**  
An Australian business exporting a banned or severely restricted chemical to a destination country that is a Party to the Rotterdam Convention, but it has not provided an import response to the chemical.
- ☐ **Export Authorisation #3:**  
An Australian business exporting a banned or severely restricted chemical to a destination country that is a Party to the Rotterdam Convention, and it has provided an import response of 'no consent' to the chemical.
- ☐ **Export Authorisation #4:**  
An Australian business exporting a chemical that is restricted in Australia to a destination country. You must submit this form (Rotterdam Convention: Annual Export Authorisation) and a completed **export notification form**.

Download the export notification form at: [www.pic.int/Procedures/ExportNotifications/FormandInstructions](http://www.pic.int/Procedures/ExportNotifications/FormandInstructions)

#### Category C

- ☐ **Export Authorisation #5:**  
An Australian business exporting a banned or severely restricted chemical to a destination country that is not a Party to the Rotterdam Convention
- ☐ **Export Authorisation #6:**  
An Australian business exporting a banned or severely restricted chemical in circumstances where the industrial use is out of scope as detailed in Article 3(2)(h)(i and ii) of the Rotterdam Convention.



For more information about banned or severely restricted chemicals, export notification forms, Party import responses and the Rotterdam Convention, go to: [www.pic.int](http://www.pic.int)

### Section 4: Importing country requirements

Describe the steps taken to ensure you meet the conditions specified by the importing country (if applicable):

## Section 5: Description of goods

This section relates to any chemicals, or mixture containing chemicals, that you intend to export.

Name of the banned or severely restricted chemical:

Common name and trade name:

CAS number:

Australian Harmonised Export Commodity Classification (AHECC):

Intended use:

- ☐ Industrial
- ☐ Pesticide
- ☐ Both

Is the chemical contained in a mixture?

- ☐ Yes
- ☐ No

Amount of chemical in the mixture:

 %

Expected total annual export quantity:

 ☐ kg ☐ litres

Describe the mixture (if applicable):

## Section 6: Application fee

You must pay the applicable fee when you submit this form in the AICIS Business Services portal. These fees are prescribed in section 5 of the Industrial Chemicals (Fees and Charges) Rules 2020.



For more information about our fees and charges, go to: **[www.industrialchemicals.gov.au/fees](http://www.industrialchemicals.gov.au/fees)**

The general requirements for all authorisations reflect those detailed in Article 13 of the Rotterdam Convention:

- Whenever a code has been assigned to a chemical, the shipping document for that chemical must display the code when exported.
- Chemicals that are imported or exported are subject to labelling requirements. The label must display adequate information about risks and/or hazards to human health or the environment and take into account all relevant international standards.
- Chemicals that are imported or exported must include a safety data sheet that follows an internationally recognised format and displays the most up-to-date information available.
- The information on the label and the safety data sheet should, as far as practicable, be displayed in one or more of the official languages of the importing Party.
- The AICIS Executive Director provides authorisations upon application, on an annual basis.